



**MEMORANDUM OF UNDERSTANDING (MOU)**

Between

**VIVEKANAND COLLEGE, KOLHAPUR**

And

**ALBUM STATION, KOLHAPUR**

This is an agreement between Vivekanand College, 2130, E, Tarabai Park, Kolhapur herein after called "VCK" and Album Station, Shahupuri 4th Lane, Kolhapur hereinafter called "Industry Partner".

**I. PURPOSE AND SCOPE**

The purpose of this MoU is to clearly identify the roles and responsibilities of each party as they relate to the implementation of the **B.Voc. in Graphic Design** at VCK. The Industry Partner is intended to help provide service-learning and other opportunities to VCK students through partnership. To support this goal, VCK and Industry Partner will work together to conduct service that meets needs of our communities.

Both VCK and Industry Partner should ensure that program activities are conducted in compliance with all applicable UGC laws, rules and regulations.

In particular, this MOU is intended to establish clear guidelines regarding the service work that will be conducted at VCK and if required at the site of the Industry Partner.

**II. BACKGROUND**

This Industry Partner will be the *first* for the course to provide service-learning and other opportunity co-ordinated between Vivekanand College and Industry Partner.

**III. VIVEKANAND COLLEGE RESPONSIBILITIES UNDER THIS MoU**

Vivekanand College shall undertake the following responsibilities:

- To enrol the students.
- To collect the fees and other funds from UGC and to utilise it.
- To verify hours completed by each VCK participant.
- To provide all the infrastructure facilities to the students.
- To prepare detailed curriculum of the course in consultation with all the industry partners, Board of Studies and industry associations.
- To appoint the faculty and related staff.
- To function all other activities as per UGC rules and guidelines for the course.
- To give the credits and to evaluate the participants.
- To award the diploma/degree certificate to the participants.

**IV. INDUSTRY PARTNER RESPONSIBILITIES UNDER THIS MOU**

Industry Partner shall undertake the following activities:

- Provide any necessary training required.
- Provide technical knowledge for the software / equipment required to complete each part of the course and related project.
- To guide for all supplies necessary to complete each project.
- Be in attendance for any events coordinated through this partnership.
- Provide guidance and supervision to participants.
- To assists for an evaluation of each VCK participant.
- To help the participants for the placement.

**V. FUNDING**

This MoU *does not* include the exchange of funds between the two parties. As per UGC Rules the remuneration will be paid to the faculty / staff of the Industry Partner for teaching / practical / project work.

**VI. RECORD RETENTION**

All records will be retained with VCK from the date of MoU.

**VII. EFFECTIVE DATE AND SIGNATURE**

This MoU shall be effective upon the signature of Principal, Vivekanand College and Industry Partner authorized officials. It shall be in force from 24/07/2017 to 24/07/2020.

Vivekanand College and Industry Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Dr. S. Y. Honagekar, Principal for Vivekanand College, Kolhapur.

**PRINCIPAL**  
Vivekanand College  
Kolhapur.

Signature.  
24/07/2017.



Mr. Santosh Surve Proprietor for Album Station, Kolhapur.

Signature.  
24/07/2017.

*Santosh*