VIVEKANAND COLLEGE, KOLHAPUR

Annual Quality Assurance Report (AQAR)

2013-14

Shri Swami Vivekanand Shikshan Sanstha's,
VIVEKANAND COLLEGE, KOLHAPUR

The Annual Quality Assurance Report (AQAR) of the IQAC
2013-2014

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Vivekanand College, Kolhapur

1.2 Address Line 1

> 2130, E Ward,

Address Line 2

> Tarabai Park,

City/Town

> Kolhapur

State

> Maharashtra

Pin Code

> 416003

Institution e-mail address

> info@vivekanandcollege.org

Contact Nos.

> 0231 - 2658612, 2658840

Name of the Head of the Institution:

> Dr. Hindurao Baburao Patil

Tel. No. with STD Code:

> 0231-2658840, 2653962

Mobile: +91 9422419097

Name of the IQAC Co-ordinator: Dr. Satish R. Ghatage

Mobile: +91 9923020666

IQAC e-mail address: Info@vivekanandcollege.org

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*

1.4 NAAC Executive Committee No. & Date: EC/51/RAR/28 dated 31.12.2009
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.vivekanandcollege.org

Web-link of the AQAR: http://vivekanandcollege.org/VivekanandCollege,Kolhapur AQAR2013-14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	83.25	2003	07/01/2009
2	2nd Cycle	A	3.12	2009	30/12/2014
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   22/06/2004

1.8 **AQAR for the year** *(for example 2010-11)*   2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR 2009-10 submitted to NAAC on 04/09/2010   (DD/MM/YYYY)
   ii. AQAR 2010-11 submitted to NAAC on 18/07/2011   (DD/MM/YYYY)
   iii. AQAR 2011-12 submitted to NAAC on --   (DD/MM/YYYY)
   iv. AQAR 2012-13 submitted to NAAC on 28/09/2013   (DD/MM/YYYY)

1.10 Institutional Status

   University   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

   Affiliated College   Yes [✓]   No [ ]

   Constituent College   Yes [ ]   No [ ]

   Autonomous college of UGC   Yes [ ]   No [ ]

   Regulatory Agency approved Institution   Yes [ ]   No [ ]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

                Urban [✓]   Rural [ ]   Tribal [ ]

   Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓]   UGC 12B [✓]

                Grant-in-aid + Self Financing [✓]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | . C.O.P.

1.12 Name of the Affiliating University *(for the Colleges)*

Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University			
Unitersity with Potential for Excellence		UGC-CPE	✓
DST Star Scheme	✓	UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes	✓		

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02

2.4 No. of Management representatives | 01

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and
community representatives | 01

2.7 No. of Employers/ Industrialists | 01

2.8 No. of other External Experts | 01

2.9 Total No. of members | 16

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. | 08 | Faculty | 04

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | 01

2.12 Has IQAC received any funding from UGC during the year?   Yes [✓]   No [ ]

If yes, mention the amount | 3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National | 03 | State [ ]   Institution Level | 05

(ii) Themes

i.	Literary Representation of Social, Political & Economic changes in the Novels of 1980 to 2000: A Reassessment.
ii.	Role of Forts in Indian History.
iii.	Contemporary Issues in India's Foreign Trade.

2.14 Significant Activities and contributions made by IQAC

'Vivek' Research Journal

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To organize 03 national conferences/seminars.	• Organized 03 national conferences and seminars.
• To submit the proposal to the UGC to start the Bachelor of Vocational Course.	• Submitted the proposal of B.Voc.
• To submit the proposal for starting community college.	• Submitted the proposal for community college to the UGC.
• To prepare the Academic calendar for conducting various activities, and to display it on the notice boards at various locations.	• Academic Calendar in the Annexure is attached. • As per the Academic Calendar various activities are organized.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [✓]   No [ ]

Management [✓]   Syndicate [ ]   Any other body [✓]

Provide the details of the action taken

- Renovation of different blocks (NCC, IQAC, NSS).
- Upgradation of laboratories.
- Recruitment of staff on the contract basis.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	05	--	--
PG	01	--	01	--
UG	07	--	04	04
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	01	01	01
Certificate	04	03	07	07
Others	--	--	--	--
Total	13	09	13	12
Interdisciplinary	05	03	08	08
Innovative	--	03	03	03

1.2 (i) Flexibility of the Curriculum: ~~CBCS~~/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	--
Annual	--

1.3 Feedback from stakeholders*   Alumni ☑   Parents ☑   Employers ☐   Students ☑

(On all aspects)

Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes. After every three years the syllabi are revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
50	12	37	01	--

2.2 No. of permanent faculty with Ph.D.   19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others CHB		Total	
R	V	R	V	R	V	R	V	R	V
04	30	--	--	--	--	30	--	(34)	--

2.4 No. of Guest and Visiting faculty and Temporary faculty   --   10   30

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	17	108	26
Presented papers	18	45	06
Resource Persons	02	09	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Open Book Test, Visit to APMC, Workshop on Hatcheries, EAP, Academic Audit by Management and University.

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Test, Photocopy, CAP, Revaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	01	30

2.10 Average percentage of attendance of students

93%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	236	26.69	34.32	20.33	0.42	81.77
B.Com.	324	11.72	36.11	31.79	.11.72	91.35
B.Sc.	331	42.90	41.99	10.57	0.30	95.77
B.B.A.	39	22.22	27.27	27.27	22.22	92.30
B.C.A.	46	4.34	39.13	54.34	--	97.82
B.C.S.	60	21.66	58.33	11.66	--	91.66
B.Sc.Biotech. (Entire)	22	36.36	54.54	9.09	--	100.00
M.Sc.	21	4.76	47.61	33.33	4.76	90.47

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC prepares the plan for the academic year and Academic Calendar.

- Based on the activities mentioned in the calendar, IQAC assists and observes the implementation of the activities.
- The Principal arranges meetings with the HODs and concerned committee members and monitors the execution of the plan.
- The Principal decentralises the powers and distributes the work among the faculty and staff.
- Academic diaries are maintained.
- The examination results are analysed and suggestions are given to the faculties.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	00
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	02
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	96	35	--	15
Technical Staff	12	04	--	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC has motivated the teachers to undertake research projects through counselling, deputing the teachers for workshops, seminars and conferences.
- The college has a separate research committee to sensitise and promote research culture.
- Research culture has been developed through upgradation of laboratories with the help of CPE and BSR grants.
- The college publishes its own peer reviewed interdisciplinary research journal, 'Vivek'.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03		02
Outlay in Rs. Lakhs		13,14,600		25,62,500

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	16	--	02
Outlay in Rs. Lakhs	2,82,500	18,25,000	--	6,49,000

3.4   Details on research publications

	International	National	Others
Peer Review Journals		01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		03	

3.5 Details on Impact factor of publications:

Range [1 onwards]   Average [1.8]   h-index [4]   Nos. in SCOPUS [7]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)	01			
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [05]   Chapters in Edited Books [12]

            ii) Without ISBN No. [05]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [✓]   DBT Star Scheme [✓]

INSPIRE [✓]   CE [ ]   Any Other BSR(spec [✓]

3.10 Revenue generated through consultancy | NIL |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		03		01	01
Sponsoring agencies		UGC, ICHR		Shivaji University	VCK

3.12 No. of faculty served as experts, chairpersons or resource persons | 10 |

3.13 No. of collaborations   International [ ]   National [01]   Any other [03]

3.14 No. of linkages created during this year   [02]

3.15 Total budget for research for current year in lakhs :

From Funding agency | 0.66 | From Management of University/College | 0.75 |

Total | 1.41 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
		03				

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

10

12

3.19 No. of Ph.D. awarded by faculty from the Institution   01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)   **NIL**

   JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level	06	State level	05
National level	03	International level	02

3.22 No. of students participated in NCC events:

University level	39	State level	13
National level	12	International level	

3.23 No. of Awards won in NSS:

University level	01	State level	01
National level		International level	

3.24 No. of Awards won in NCC:

University level	03	State level	
National level	06	International level	

3.25 No. of Extension activities organized

   University forum [ ]   College forum [ ]

   NCC [10]   NSS [23]   Any other [02]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

   • Anti dowry Rally
   • Street play on 'Save the Baby Girl'
   • Blood donation camp.

- Save environment campaign through the programmes such as –
  - Crackers free Diwali Festival
  - Prevention of water pollution by collecting Ganpati idols for immersion.
- Swami Vivekanand Birth Anniversary Celebration.
- Book exhibition
- Tree plantation.
- Collection of 'Nirmalya'.
- Fund raising under communal harmony campaign.
- Cleanliness of villages.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres			7 acres
Class rooms	23			23
Laboratories	27			27
Seminar Halls	03			03
No. of important equipments purchased ($\geq 1\cdot0$ lakh) during the current year.	74	45	UGC & State Govt.	119
Value of the equipment purchased during the year (Rs. in Lakhs)	52,85,000	26,28,000	UGC & State Govt.	79,13,000
Others	16	44		60

4.2 Computerization of administration and library

- Partially computerized with LAN.
- Slim 21 software is installed in the library for library services.
- Administrative block is renovated; all the support services to the students are computerized with suitable software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27779	32,00,692	1518	1,40,155	29307	33,40,847
Reference Books	72549	58,76,289	1216	5,25,667	73765	64,01,956
e-Books	97000 N-list	5,000			97000	5,000
e-Journals	6000 N-list				6000	
Journals	98		04		102	
Digital Database						
CD & Video	867	53,045	34	2,360	901	55,405
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	213	90	02	16	25	13	59	08
Added	16	07	--	--	--	03	04	02
Total	229	97	02	16	25	16	63	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer and internet access is provided to all departments. Free internet access to students is provided in the central library.
- Computer literacy programmes are organized for the faculty, staff and students.
- Communication with stakeholders is undertaken with sms and e-mail services.

4.6 Amount spent on maintenance in lakhs :

i)   ICT

| 4,36,512 |

ii) Campus Infrastructure and facilities

| 64,03,528 |

iii) Equipments

| 33,06,356 |

iv) Others

| 33,46,901 |

Total :

| 1,34,93,297 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC publishes a prospectus/handbook annually.
- Academic calendar is published before the commencement of the academic year.
- Notices are displayed on the notice board to the students and also communicated through sms and e-system.

5.2 Efforts made by the institution for tracking the progression

- By analyzing the results of university examinations.
- By conducting parents' and students' meet.
- By conducting oral and written tests.
- By conducting seminars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3518	39	--	--

(b) No. of students outside the state

| -- |

(c) No. of international students

| NIL |

Men	No	%	Women	No	%
	1838	51.67		1719	48.32

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2838	363	07	407	02	3617	2793	340	13	409	02	3557

Demand ratio   1 : 3   Dropout %   3.41

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Independent competitive examination coaching centre for various competitive examinations.
- Coaching of NET and SET.
- Coaching for PG entrance examination.

No. of students beneficiaries | 117 |

5.5 No. of students qualified in these examinations

NET	05	SET/SLET	07	GATE	01	CAT	01
IAS/IPS etc	01	State PSC	07	UPSC	01	Others	15

5.6 Details of student counselling and career guidance

- Through Competitive Examination Coaching Centre and Placement Cell.
- Mock interview workshops.
- Informal personal counselling to the students by the faculties.
- Organizing guest lectures.

No. of students benefitted | 253

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	872	159	

5.8 Details of gender sensitization programmes

- Organization of lectures.
- Organization of rally and street plays.
- Special activities through NCC (Girls wing).
- Organization of different activities for girls in women's hostel.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 122   National level | 20   International level | 01

No. of students participated in cultural events

State/ University level | 44   National level | 04   International level | 02

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [17] National level [ ] International level [ ]

Cultural: State/ University level [24] National level [01] International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	192	1,09,285
Financial support from government	1280	10,53,992
Financial support from other sources	43	14,900
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level [ ] National level [ ] International level [ ]

Exhibition: State/ University level [01] National level [ ] International level [ ]

5.12 No. of social initiatives undertaken by the students [11]

5.13 Major grievances of students (if any) redressed: (NIL) 04 SSR

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The very motto of our management is "ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षणप्रसार". With this motto in mind, we have the following goals and mission of the College.
> - To provide quality education to all by means of sheer hard work, dedication and devotion.
> - Education to promote scientific temper.
> - Education to inculcate cultural values into the students and make them better citizens of India with vision and values.
> - To ensure values like truth, honesty, character, science and sacrifice into the students and to curb social exploitation through education among them.
> - To aim at overall personality development through extra-curricular activities.
> - To attain community and social development through infrastructural facilities of the college.
> - To provide a platform to the students to enhance their skills /potentials as well as a sense of social responsibility and nationality through sports, cultural activities, NCC, NSS, and other events.
> - To train the students to face competitive examinations.
> - To help the students for on-the-job training and placement of jobs wherever possible.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> - Suggestions and feedback to the BOS.
> - Contribution of the faculty to curriculum development as members of BOS.
> - Organization of workshops on the revised syllabi.
> - Curriculum development for COCs.

6.3.2 Teaching and Learning

> - Student centric teaching methodology.
> - Focus on interactive teaching methods.
> - Use of ICT

6.3.3 Examination and Evaluation

- Fair and impartial conduct of examinations.
- Provision to provide photocopies of answer books.
- Revaluation facility.
- Prompt and timely evaluation.

6.3.4 Research and Development

- 22 MRPs funded by the UGC with total outlay of Rs.34,22,100/-
- Motivation to faculties to undertake MRPs.
- Organization of national conferences and seminar.
- Deputing faculties to participate in research activities.
- Financial assistance to faculties for research.
- Availability of infrastructural facility.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college has applied for various schemes of the UGC and other funding agencies to seek financial assistance.
- Financial assistance by the management.
- Collection of donations.

6.3.6 Human Resource Management

- Well planned and effective mechanism of HRM by the management.

6.3.7 Faculty and Staff recruitment

- Immediate requirement of HR is fulfilled through appointment on contract basis and CHB.
- Faculties and staff are recruited as per the UGC and the State Govt. policies.

6.3.8 Industry Interaction / Collaboration

- Initiative for industry interaction collaboration.
- MOUs with Phyto Pharma Pvt.Ltd.,Kolhapur, Zonal Agricultural Research Station, Kolhapur.
- Proposals submitted to the UGC to start B.Voc. and Community College in collaboration with industry.

6.3.9 Admission of Students

> - Fair and transparent admission process as per the university and government rules.
> - Admissions are given strictly on merit.

6.4 Welfare schemes for

Teaching:
- Free medical check-up.
- Group insurance.
- Loan facility through Employees Co-op. Credit Society.

Non-Teaching:
- Free medical check-up.
- Group insurance.
- Loan facility through Employees Co-op. Credit Society.

Students:
- Group insurance.
- Health centre facility.
- Earn and Learn Scheme.
- Students Aid Fund.
- Financial assistance to the sports persons and meritorious students.

6.5 Total corpus fund generated | 14,00,000/- |

6.6 Whether annual financial audit has been done   Yes [✓]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Management
Administrative	Yes	Government	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?   **N.A.**

For UG Programmes   Yes [ ]   No [ ]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> N.A.

6.11 Activities and support from the Alumni Association

- Organization of Rally as a part of the Golden Jubilee Year of the college.
- Book Exhibition.
- Annual alumni meet.

6.12 Activities and support from the Parent – Teacher Association

- Regular Parent – Teacher Meet for overall development of the students.

6.13 Development programmes for support staff

- Organization of workshop for ICT usage.
- Deputing the staff to participate in workshop on administrative work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation.
- Maintenance of the college garden.
- Use of solar lamps.
- Use of LED bulbs in the campus.
- Regular cleanliness of the campus.
- Proper disposal of e-waste.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Change in the layout of the Administrative Block with modern amenities:
- Independent examination block with modern amenities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conducting regular meetings of the IQAC for monitoring the action plan.
- Regular meetings with faculty and staff.
- Regular follow-up and motivation by the Principal.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Book Review
- Entrepreneurship Awareness Programme

*Provide the details in annexure (annexure need to be numbered as I, II,III)

7.4 Contribution to environmental awareness / protection

- Organization of 'Save Environment Rallies'.
- Tree plantation.
- Organization of lectures.
- Collection of 'Nirmalya' and its proper disposal.
- Collecting Ganapati idols for immersion to protect water pollution.
- Organization of Special Camps in villages through NSS.
- Organization of essay, elocution and debating competitions.
- Proper disposal of e-waste.

7.5 Whether environmental audit was conducted? Yes [✓] No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- CPE status by UGC, New Delhi.
- The college is included in 'Star College Scheme' by DBT, Government of India.
- Re-accreditation with 'A' Grade by the NAAC.
- Beautiful and pollution free campus.
- Prime location of the college.
- State of Art infrastructural facilities.
- Rich library having more than one lac books.
- Well equipped and well-maintained auditorium.
- Specious women's hostel for 200 women.
- Independent gymnasium facility for boys and girls.
- Independent Competitive Examination Guidance Centre.
- Active Placement Cell.
- Highest number of rank holders in the university.
- The Best College in the academics for last 15 years in the university.
- The Best College in sports in the University for 12 years.
- Winner of General Championship in Youth Festival of the University for Last 05 years.
- Research oriented and devoted faculties.
- Work culture beyond time limit. schedule

8. Plans of institution for next year

- To start B.Voc. programme and Community College.
- To organize at least 03 national conferences/seminars.
- To undertake more major research projects.
- To develop a mini theatre.
- To renovate a workshop and NSS block.
- To develop laboratories for Graphic Design and Foundry Technology.

Dr.Satish Ramchandra Ghatge
Coordinator, IQAC

Principal Dr.Hindurao Baburao Patil
Chairperson, IQAC

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BEST PRACTICE - I

1. **Title of the Practice:** *Book Review*

2. **Goal:**

    The main goal of the practice is to make the students read more.

Objectives:

* To introduce the students with the books in Marathi, Hindi and English
* To encourage the students to read the books from different fields
* To motivate them to use the form of book review

3. **The Context:**

    Due to the increasing development in the field of media, the students are going away from books. Instead, they are seeking information either from electronic media or from e-sources. It is true that the habit of book reading has been decreasing day by day. Though the college is located in the urban area, most of the students are from rural background. So it is necessary for them to read more and understand how to review books. This skill can be the source of income for them as most of the newspapers, magazines and even some electronics media have separate space for book reviews.

4. **The Practice:**

    The students participated in the activity are asked to choose the book of their choice from Marathi, Hindi or English language. If they need, the teachers from the concerned subjects help them to choose the book which has literary as well as ethical values. They are even provided the periodicals which publish the book reviews so that they can prepare themselves before they take on writing a book review.

The Best Book Review Prize:

    The Best Book Review prizes are given to the first three best reviewers in in order to encourage the habit of book reviewing among the students.

5. **Evidence of Success:**

* As the students are encouraged to read and review the books, the skill of review writing is developed in the students.

- Due to the competition, the students participate in the activity seriously so that they can show their talent in the activity.
- The students visit the college library frequently and ask for variety of books of their choice.

6. **Problem Encountered and Resources Required:**
- The number of participant students is more initially, but when they submit their reviews their number decreases.
- Sometimes majority of the students ask for the same popular book but the library can not provide all of them the same book.

BEST PRACTICE - II

1. Title of the practice: Entrepreneurship Awareness Programme

2. Objectives:
- To motivate the students for self-employment.
- To motivate the students to initiate their own enterprise.

3. The Contest:
Today there is a problem of unemployment problem is among the educated youths. Educated youths generally prefer to find employment with the other employers. Entrepreneurship is such an area which induces an individual to generate idea to start new enterprise, deploy available local resources and produce goods and services in the available local market. This enables to increase per capita income and adds to total national income. Entrepreneurship generates employment which helps to solve the problem of unemployment.

4. The Practice:
- The college organises lectures of successful local entrepreneurs to share their experiences.
- The college organises entrepreneurship awareness programmes for students in collaboration with Maharashtra Centre for Entrepreneurship Department. (MCED).

5. Evidence of success:
As the main object of Entrepreneurship Awareness programme is to bring the awareness among the students regarding self employment, some students have started their small business enterprises.

6. Problem Encountered:

- Initially large number of students enrol their names for the programme. 50% of the enrolled students respond and attend the activities undertaken. Finally very new students start their own enterprise.

Academic Calendar : 2013-14

Shri Swami Vivekanand Shikshan Sanstha's
Vivekanand College, Kolhapur
Academic Calender 2013-14
TERM - I

Start of Term: 18th June 2013   End of Term: 26th Oct.2013

Month: June 2013

MON		3	10	17 Display of Tentative Time Table	24
TUE		4	11	18 Beginning of First Term	25 Formation of various Committies (Eco,Mark,HR,I.T., Fin.) BBA
WED		5	12	19	26 Shahu Maharaj Jayanti Dept. of History
THU		6 Admission Process of All Faculty	13	20	27
FRI		7	14	21	28
SAT	1	8	15 Analysis of University Results of all departments	22	29
SUN	2	9 Dr. Bapuji Salunkhe Birth Anniversary	16	23	30

Month: July 2013

MON	1 Final Time Table & Address by Principal	8 Enrollment of N.C.C	15 Enrollment of N.S.S., Visit to Palsambe - Dept. of Zoology	22	29 Inauguration of COC - Introduction Of Dramatic
TUE	2 Guest Lecture - Marathi Dept.	9 Submission of Projects Synopsis- BCS Comp.Science	16 Inauguration of History Council	23 Home Assignment B.A.II & B.Com.II	30
WED	3 Commencing of B.Sc. II & III B.C.S II & III Practicals	10 Commencing of B.Sc. I B.C.S I Practicals	17 Guest Lecture - Geography Dept.	24 Inauguration of COC - Instrument in Music Tabla	31. Dr.Jagannath Shankar Sheth Birth Anniversary - Hist. Dept.
THU	4 Faculty Meeting for Annual Work Distribution	11 "World Population Day" Eco Dept	18 Inauguration of COC - Tourism & Planning	25 Welcome function of B.A.I students - Eng. Dept.	
FRI	5 Planning of Syllabus (Individual Teachers)	12 Inauguration of COC - Cookery	19	26	
SAT	6 Guest Lecture - Sociology Dept.	13 Inauguration of COC - Spoken English	20	27	
SUN	7	14	21	28	

Month: August 2013

Day					
MON		5 1) Inauguration of N.S.S. Activities. 2) Training about Small Scale Enterprises- Home Science	12 1)Visit for Marketing survey by Dept. of Home Science. 2) Visit to University Library English Dept.	19	26 Guest Lecture – by Bio. Technology Dept.
TUE		6	13 1. Guest Lecture, (Mega Project-BCA). 2. Group Discussion Dept. of Economics.	20 1)Inauguration of Literacy Association. 2)Selection of Students for Cultural Dept.	27 L.M.C. Meeting.
WED		7	14 Guest Lecture – by Botany Dept.	21 1) Formation & Literary Association by English Dept. 2) Depart. Activities- Dept. of B.Sc. (Comp. Sci)	28 National Conf. English/Hindi/Marathi
THU	1 Distribution of project to B.Sc.III & Bal Gangadhar Tilak Death Anniversary Dept.of History	8 Death Anniversary of Dr.Bapuji Salunkhe & Book Exibution	15 Independence day Celebration	22 Seminar Activities for B.Sc.-III, Dept of Chemistry.	29
FRI	2 Guest Lect.By Physics Dept.	9 Ramjan Eid Holiday	16 Guest Lecture – by Zoology Dept.	23 Tree Plantation Campaign by N.S.S & NCC	30
SAT	3 Organisation of Zonal Chess Compe. Gymkhana	10 Tutorials B.Sc.III	17 Guest Lecture – by Electronics Dept.	24 Guest Lecture by Dept. of Chemistry.	31
SUN	4	11	18	25	

Month: Sept. 2013

MON	30 Internal Competitions BBA, BCA.	2 Guest Lecture by B.B.A. Dept.	9 Ganesh Chaturthi	16	23 Observation of English Week (23 to 29.09.2013)
TUE		3	10 Personality Development Programme – Pol,Sci. Dept.	17	24 N.S.S. Day & Vruksh Dindi & Pustak Dindi.
WED		4 Competitive Exam. Lectures	11 Guest Lecture – B.Sc.Comp Dept.	18 National Conf. History Dept.	25 Guest Lecture by Pol.Sci. Dept.
THU		5 Teachers Day by N.S.S. & Radhakrishnan Jayanti - Book Exhibition (5th to 8th Sept. 2013)	12 Youth Festival – Cultural Dept.	19 Inauguration of Science Association.	26 Unit Test I
FRI		6 Visit to Textile Industry DKTE by Home Sci.Dept.	13 Guest Lecture – B.C.A. Dept.	20 Guest Lecture – B.C.S.Dept.	27 Collection tour for B.Sc III Dept of Botany
SAT		7	14 Hindi Day and Hindi Saptah 14th to 21st & Book Exhibition.	21 Poetry Recitation-Dept. of Marathi.	28 Wall Paper Display Paper I Eng. Dept.
SUN	1	8	15	22	29

Month: Oct. 2013

MON		7 Visit to Bank for B.Com.II - Practical Banking Studies by Dept.of Econ.	14	21 LCD Presentation (AP Students) Physics Dept.	28
TUE	1	8 Project vivas for IIIrd year students B.C.S. Comp.Science	15 Students Seminar Eco. Dept.	22 Quiz / Online programming competition Stat Dept.	29
WED	2 Mahatma Gandhi Jayanti & Swachata Abhiyan by N.S.S. & Exhibition of books yet not used.	9. Interviews For Students Aid Fund	16 Bakari Idd Holiday	23 Guest Lecture Hindi Dept.	30
THU	3	10	17	24 Semister for B.A. B.Com. , B.Sc. Ist , IInd & IIIrd year (Tentative date)	31
FRI	4	11	18	25 Feed back report from students in Ist term	
SAT	5. Guest Lecture – by English Dept.	12	19 Phoenix Paper Presentation Event Dept of B.Sc	26 Term End Meeting	
SUN	6	13 Dassera Holiday	20	27	

Month: Nov. 2013

MON		4 Diwali Balipratipada Holiday	11	18	25 National Conference - Comm. & Eco.Dept.
TUE		5	12	19	26
WED		6	13	20	27 Exhibition of Award Winner Titles in Eng/Mar/Hin. language till date Library
THU		7	14 Moharam Holiday	21 Books Exhibition on Reference Books.	28
FRI	1	8	15	22	29
SAT	2	9	16 Second Term Start	23	30
SUN	3 Diwali, Laxmipuja Holiday	10	17 Gurunanak Jayanti Holiday	24 NCC Day	

Month: Dec. 2013

MON	30 N.S.S. Camp (tentative date).	2 All Depart-mental Study tours In Dec.	9 English Week. (9 to14.12.13 Observation of Eng.Week)	16. 1 Mock Interview by Dept.of Economics, 2 Programme of Kathakathan by Dept of Marathi.	23 **Annual Prize Distribution Ceremony.**
TUE		3 **Industrial Tour for B.Com – III & BCS-III.**	10 Visit to Municipal Corporation Kolhapur , Pol.Sci.Dept	17 1. Home Assignment B.A.II & B.Com.II 2. Visit to furnishing shop-Home Sci.Dept.	24
WED		4 **Project work for B.A.III,B.Com.III.**	11 Collection Tour for B.Sc. I,II,III-Dept.of Botany.	18 Unit **Test IInd**	25 Chrismas Holiday Communical Harmony Fund rising programmes 25th to 31st Dec.by NCC Dept.
THU		5 Dr.Babasaheb Ambedkar Death Anniversary Hist.Dept.	12 Visit to counseling Centre - Home Sci.	19	26 **Display of English Wall Paper -2**
FRI		6	13 **Guest Lecture by Dept.of English.**	20 Guest lecture on computer software by Dept.of Maths.	27 **Seminar by Dept. Of Stat.**
SAT		7	14 Competitive Exam. Lecture	21 **Exhibition of Mineral plates – Geogrpahy Dept.**	28
SUN	1 AIDS awareness Cycle rally by N.C.C.	8	15	22	29

Month: Jan. 2014

MON		6	13 Vivekanand Photo & Book Exhibition Compenative Exam. Books (12 to 17 Jan.)	20	27 (Nano Technology) Presentation B.Sc.III – Physics Dept.
TUE		7 Sky observation Programme for B.Sc.II Astrophysics Dept. of Physics	14 Makar Sankrant Geography & Day by Geog Dept	21 Wall Paper Display II-English Dept.	28 Intercollegiate Competitions Quiz, Model, Poster by Bio-technology
WED	1	8 Interview preparation of students . By Econ.Dept.	15	22	29 Guest Lecture Dept. of Commerce
THU	2	9 Oral Quiz- Competition (By SUSTA) Dept of Stat	16	23 Guest Lecture by Dept.of Marathi.	30 Visit to Z.P. Kolhapur – Pol.Sci.Dept.
FRI	3 Celebration of Savitribai Jayanti -Dept. of History Dept	10 1)Tracking- NCC 2)Submission of all Visit Report & Record Books Home Sci.Dept.	17 Distribution of Best Readers award in Vivekanand Saptah by Lib.Dept.	24	31
SAT	4	11	18	25	
SUN	5	12 (1)Vivekanand Jayanti Saptah. (12th to17th Jan.2013) (2) Jijau Jayanti – Book exhibition on the books on Vivekanand- Library	19	26 Republic Day Celebration.	

Month: Feb. 2014

MON		3 Remedial Teaching B.Sc.I – Physics Dept.	10 Feedback Report from Students for the IInd Term	17	24
TUE		4	11	18	25 Farewell Function & All Dept.
WED		5 Personality Development Program – Pol.Sci.Dept.	12	19 Chh. Shivaji Maharaj Jayanti	26
THU		6 One Day Warli Paintings Workshop	13 Parent Meeting	20 Guest Lecture – Sociology Dept.	27
FRI		7	14 Thomas Birth Anniversary – Econ. Dept.	21 'B' Certificate	28 Celebration of Science Day.
SAT	1	8	15 1) Exhibition of Books-Bio Technology. 2) Books Exhibition on the books of Competative Examination	22 'C' certificate Exam.	
SUN	2	9	16	23	

Month: March 2014

MON	31	3	10	17 Checking of Journals of B.Sc.-I, II & III.	24 Beginning of Shivaji Uni. Exam.
TUE		4	11	18	25
WED		5	12 Practical Exam of B.Sc.& BCS students	19	26
THU		6	13	20	27
FRI		7	14	21	28 Good Friday
SAT	1	8 International Women Day Exhibition on Womens Biography	15	22	29
SUN	2	9	16	23	30

Month: April 2014

MON		7	14 Dr. Babasaheb Ambedkar Jayanti Holiday	21	28
TUE	1	8	15	22	29
WED	2	9	16	23	30 Term End Meeting
THU	3	10	17	24	
FRI	4	11	18	25	
SAT	5	12	19	26 Stock checking by all Science Dept.	
SUN	6	13	20	27	

Month: May 2014

MON		5	12	19	26
TUE		6	13	20	27
WED		7	14 Tentative Plan for Admission for all faculty.	21	28
THU	1 Maharashtra Day	8	15	22	29
FRI	2	9	16	23	30
SAT	3	10	17	24	31
SUN	4	11	18	25	