



विवेकानंद कॉलेज, कोल्हापूर (स्वायत्त)

२१३०, ई ताराबाई पार्क, कोल्हापूर, जि. कोल्हापूर - ४१६ ००३
शिवाजी विद्यापीठ, कोल्हापूर संलग्नीत

नेक मानांकन : "A" (सी.जी.पी.ए. ३.२४)
कॉलेज उईथ पोटेन्शियल फॉर एक्सलन्स, यु.जी.सी., न्यु दिल्ली
स्टार कॉलेज - डी.बी.टी. - भारत सरकार
आय.एस.ओ. ९००१:२०१५



कोल्हापूर (स्वायत्त)

Ph. : 0231-2658612, 2658840 Fax : 0231-2658840 Resi.: 0231-2653962 Website : www.vivekanandcollege.org E-mail : info@vivekanandcollege.org

संस्थापक डॉ. बापूजी साळुंखे D. Lit.	अध्यक्ष मा. आमदार. चंद्रकांत दादा पाटील	कार्याध्यक्ष प्राचार्य अभयकुमार साळुंखे M.A.	सचिव प्राचार्या सौ. शुभांगी गावडे M.Sc., B.Ed.	प्राचार्य डॉ. एस. वाय. होनगेकर M.A., M.Ed., P.G.D.T.E., M.Phil., Ph.D.
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जावक क्रमांक व्हि.सी.के/ 719/A | 2019-20

दिनांक : 14/8/2019

Procedures and policies for maintaining and utilizing physical, academic and support facilities: -

The college executes the systematic procedures and policies for maintaining and utilizing physical, academic and support facilities college also provides budgetary provision under different heads of the maintenance and update the physical and support facilities available on the campus considering estimated expenditure. The Meetings of College Development Committee (CDC) are taken regularly regarding maintenance and utilization of physical, academic and support facilities. All department heads arrange a meeting of their respective department by the end academic year in order to know the requirements of their department. These requirements are informed to the registrar for their timely fulfilment.

To maintain and upkeep the facilities, the college has used the following measures:

- Daily Sweeping and cleaning of classroom, passages and ground etc. is allotted to the supporting staff(peons) and their immediate reporting authority is the Registrar. The washrooms and toilets are cleaned by the staff of an outsourced agency.
- Stock is supervised regularly and verified at the end of every academic year and reports are prepared. Those reports are submitted to the registrar. Stock Verification register is maintained by every department and updated regularly.
- Apart from regular maintenance, if there is a need of occasional maintenance or repair, it is informed to the Registrar who arranges the needful by using in house agency or outsources it.
- Regular maintenance of instruments in different laboratories in also done by the faculty of concerned departments.
- Garden and other indoor plants kept in the corridor are maintained by the supporting staff.
- Watchmen are appointed shift wise on contract basis for the security of the campus.
- Fire extinguishing system is installed at Administrative office, science laboratories, hostels and wherever necessary.
- Resources in the central library are maintained by the staff of the library under the guidance of the Librarian and library committee.
- Feedback is taken from students regarding maintenance of facilities through suggestion box. Their feedback is put forth the CDC and proper actions are taken accordingly.
- Along with these measures AMC are given to outsourced agencies for the complicated and expertise maintenances of precious equipments.


PRINCIPAL
Vivekanand College
Kolhapur