

**VIVEKANAND COLLEGE, KOLHAPUR (AUTONOMOUS)**  
**Minutes of the Governing Body Meeting**  
Held on 27<sup>th</sup> April, 2019

The fourth meeting of Governing Body was held on 27<sup>th</sup> April, 2019 at 10:30 am in the Board Room of Vivekanand College, Kolhapur. The following members were present.

1) Prin. Abhaykumar Salunkhe	Chairman
2) Prin. Mrs. Shubhangi Gavade	Management Representative
3) Prin. Dr. R.V. Shejawal	Absent
4) Prin. Dr. A. A. Karande	Management Representative
5) Prin. Dr. H. B. Patil	Management Representative
6) Dr. D. B. Patil	Teacher Representative
7) Dr. M. M. Karanjkar	Teacher Representative
8) Dr. B.M. Hirdekar	Educationist Nominated by the management
9) Dr. Bharati Patil	University Nominee
10) Prin. Dr. S. Y. HONGEKAR	Principal of the College

**Item No. 1:** To confirm the minutes of the previous meeting held on 1<sup>st</sup> January 2019.

The action taken report was read out by the Principal.

Sr. No.	Item	Action Taken
1	Minutes of the last meeting held on 30 <sup>th</sup> May 2019.	Read and confirmed
2	To discuss and approve the minutes of the meeting of Finance Committee.	Read and confirmed
3	To discuss and sanction the Autonomy budget for the academic year 2018- 19.	Discussed and sanctioned.
4	To discuss and sanction the change in fees in the academic year 2019-20.	The sanctioned changes in the fees will be introduced from the academic year 2019-20.
5	To discuss and sanction remuneration for examination work.	It was decided to increase the remuneration by 10 percent over Shivaji University rate. Amendments were sanctioned and implemented.
6	Any other matter with the permission of the Chair. 1. Designing syllabus and curriculum for the second year of Autonomy.	The HoDs were provided with model COs, PSOs, POs. In the BoS meetings, all departments designed and sanctioned the syllabi of the second year of autonomy according to preplanned COs, POs and PSOs.
	2. Visit to reputed autonomous colleges in the country	A team of 17 teachers (2 from other colleges of the Sanstha) visited 4 eminent educational institutes in Bengaluru on 11 <sup>th</sup> and 12 <sup>th</sup> March

		2019 - Seshadripuram First Grade College, Kristu Jayanti College, Jain University, Maharani Lakshmi Ammani Women's College (Autonomous) with the objective to learn how autonomy is used at its best.
	3. Introduction of foreign language and local writers in language syllabus.	A foreign language is introduced (at experimental level) in the PGDT course proposed by English department. Marathi department has introduced local writers in the second year syllabus.
	4. Practical component in Arts and Commerce faculty curriculum	It was decided in the Academic Council meeting of 7 <sup>th</sup> March, 2019 to include component like field projects in the internal assessment of 20 marks of the Arts and Commerce faculty.
	5. IQAC report and feedbacks of stakeholders to be put before the Governing body.	IQAC activities report and feedback analysis prepared for the perusal of the Governing Body.

**Item No. 2: To approve the syllabi of UG and PG Part II programs prepared by concerned BoSs and approved by Academic Council.**

The second year syllabi under autonomy of 24 UG and 5 PG programs prepared by respective BoSs and approved by the Academic Council were put before the respected members of the Governing Body. After discussion on the same, those were unanimously approved.

**Item No. 3: To approve the syllabi of certificate and add-on courses prepared by concerned BoSs and approved by Academic Council.**

The syllabi of 35 certificate and add-on courses prepared by the BoSs were presented to the Governing Body. Dr. Bharati Patil suggested that instead of starting 35 courses at the same time, only one course be proposed and implemented by each department. Prin. Abhaykumar Salunkhe advised that students from other colleges of Shri. Swami Vivekanand Shikshan Sanstha, especially from rural backgrounds should be invited and trained through these courses.

**Item No. 4: To approve the budget of the institute for the academic year 2019-20.**

Budget of the institute for the year 2019-20 was read and confirmed. The question was asked regarding the ways to cover up deficit budget. The deficit in the budget was proposed to be covered through donations, funds etc.

**Item No. 5: To approve the revised fee-structure for the academic year 2019-20.**

Revised fee structure complying with the University rules was proposed and approved.



**Item No. 6: To approve the fee structure for COCs.**

Prin. Dr. S. Y. Hongekar proposed that the fee of Rs. 500/- per student be collected from Part I and Part II students of all faculties at the time of admission. The student shall be allowed to take any one course of the proposed courses. The expenditure of the courses including honorarium of external visiting faculty shall be covered through the centrally collected fees.

**Item No. 7: To approve the minutes of Finance Committee.**

Prin. Dr. S. Y. Hongekar read out the minutes of the Finance Committee and the same were confirmed.

**Item No.8: To take a note of various activities carried out in the institute during 2018-19.**

The Principal reported the various activities conducted by the IQAC during 2018-19. The members appreciated the nature and scope of these activities.

**Item No. 9: To approve the conferment of Dr. Bapuji Salunkhe Merit Scholarships from the academic year 2019-20.**

It was confirmed that Dr. Bapuji Salunkhe Merit Scholarship shall be conferred from the academic year 2019-20 to the eligible students selected through the prescribed criteria. The details regarding criteria and the amount of scholarship were to be finalized later.

**Item No. 10: To discuss about Stakeholders' feedback and action taken report.**

Analysis of the feedback taken from students, teachers and alumni for the year 2018-19 and the action taken report on the same was read out by the Principal. The same was confirmed. Dr. Bharati Patil suggested that psychometric tests be used to identify weak students for remedial coaching. Prin. Dr. A. A. Karande suggested that examination based on 12<sup>th</sup> std. syllabi should be conducted before planning bridge courses.

**Any other matter with the permission of the Chair.**

**1. NIRF Ranking:**

Dr. B. M. Hirdekar suggested that a brainstorming session on NIRF ranking should be organized in the college to discuss where the college stands and what steps need to be taken to improve the ranking.

**2. Awards for the best teachers:**

Dr. Bharati Patil proposed that teachers giving the best performance in a year be felicitated with awards on the convocation day. She suggested the awards be given under the titles Dr. Bapuji Salunkhe Best Teacher Award (Male teacher) and Smt. Sushiladevi Salunkhe Best Teacher Award (Female teacher). Dr. A A. Karande proposed that the title of the award should be Vivekanand Best Teacher Award to mark the distinction of Vivekanand College, Kolhapur. It was seconded by Prin. Mrs. Shubhangi Gawade. Prin. Dr. S. Y. Hongekar assured that the norms and criteria of the award will be developed shortly.

**3. Research Promotion Policy and Consultancy Policy:** The points of these policies as finalized in the IQAC meeting of 20<sup>th</sup> April 2019 were put before the Governing Body. The Principal reported the activities regarding research and consultancy

being planned and implemented currently. It was decided that the detailed policies shall be approved in the next meeting.

4. **Teacher training:** Dr. A. A. Karande suggested that HR (Human Resource) training for quality enhancement of the teachers of the autonomous college be undertaken as a programme. Dr. Bharati Patil suggested that already existing training schemes should be conducted under a common banner. Dr. B. M. Hirdekar recommended it to be called as 'HR Cell'.

As there was no other matter to discuss, the meeting ended with thanks to the chair.

  
(Hon. Prin. Abhaykumar Salunkhe)

Chairman